

S40s Walking Group Committee meeting - Wednesday, 23rd October 2013

Venue: Sandra's house

Time: 6.30pm

Present:

S. Knaggs

S. Killeen

P. Robinson

S Collin

J. Brogden

J. Billingham

M Hardy

Apologies:

I Steer

Minutes

- Minutes of the last meeting, 07/08/13, were agreed.

Matters arising from previous meeting:

- Minutes read closely.
- Christmas Social already organised - and the meal cancelled.
- Jill as treasurer will use Internet banking to organise banking account. Action: Jill Brogden
- Decision made to continue using "Flicker". Ian Steer happy to continue to use this facility. Jill will look into account and check when it needs paying. Action: Jill Brogden
- "Dataflame" has been paid by Keef. Need to pay him back out of the Bank account - Action: Jill Brogden
- Although the "Hotmail Account" has caused problems with the previous committee - at present we do not want to create extra work. Therefore we will continue with the account and see how it goes.
- Need to change the password onto the Hotmail account - Action: Peter Robinson

- Note for everyone - important to remember to use BCC when sending multiple e mails
- Need to change signatories on the Bank Account - . Action: Jill Brogden/ Sandra / Jean / Peter
- Matter of organising pub night socials to be discussed later.
- In the last minutes C. Wilkie it was reported should have sent the Annual Report to the Ramblers Association , however there has been a recent e mail asking for the report - . Action: S. Knaggs

Other matters

- Jean noted the group message board has changed colour to brown. . Action: Peter Robinson to look into it.
- Hoping to archive all old messages- . Action: Peter Robinson
- If an e mail is important and needs dealing with it will be flagged and therefore taken to the top of the page. Message to be de-flagged once dealt with.

Membership Secretary

- Now 204 members - group steadily growing in numbers.
- People becoming aware of group usually through word of mouth or on the web site. Do not feel necessary to advertise for members.
- Once people become a member SC adds the member to the contact list and sends out a "Welcome letter."
- Job of membership secretary to answer any enquiries regarding membership. Therefore if any members note any e mails regarding membership could these be flagged.

Walk coordinators

- Both met with KH who explained the task.
- Sue and Jean at present both working out how to organise sharing the role. SK completing 1st 3 months and JB observing the process and backing her up when needed.
- SK- At present there are several templates of walks to go on the web site. PR to have a meeting with C de N on Monday, and these templates need to be dealt with.
- SK-Very successful so far with walk leaders willing to come forward. Only 3 gaps left and these are near Christmas.
- As Walk coordinators there is a need to check the Hotmail account daily.
- Generally agreed that if there are gaps in the programme members of the committee will attempt to fill in.

- SK - There is an issue with regard to walk leaders being members of the Ramblers . A couple of volunteers are not on the contact list. . Action: Sara Collin to e mail members regarding membership.

Web coordinator

- At present still in the process of taking over the role. A meeting to take place next week with C de N.
- Several walk templates need to be put on the web site and issues regarding socials.

Social s coordinator

- MH- General feedback from members is that pub meets are using the wrong venue .The "Sheffield Tap" generally agreed would be a better base.

<u>November</u>	Pub meet - "Sheffield Tap" - 29/11 - 8pm - moving on after 9.15pm
<u>December</u>	Christmas Social - 6/12 - The "Office" - 7.30am to 1am - Dancing and Buffet - <u>Action: MH - to create a little advertising slip including all the details to give to newer members to encourage them to attend</u> - £5 a ticket - members to collect money during walks - need to text names to Sandra - <u>Action ; Peter to update the web site</u> - Money to be given to Jill -possibly via Sandra Possible extra event - Carol singing in caves at Castleton - probably 22/12/13 - but only saw advert at the weekend and MH still looking into it.
<u>January 2014</u>	31/1/14 - Pub meet - "Fat Cat" - meeting 8pm - moving on after 9.15pm
<u>February</u>	Meal at "Siam Corner - Thai village " Chesterfield - <u>MH to organise</u>
<u>March</u>	Pub meet - "Sheffield Tap" - 28/03 - 8pm - moving on after 9.15pm
<u>April</u>	Meal at "Tula Indian Street Food" - <u>MH to organise</u>

Weekends away

- Lucky to have a number of volunteers willing to organise weekends. It is the organiser of the weekend who determines the numbers attending. Organiser not to pay for the weekend - as decided by the last committee, and walk leaders weekend is £5 less.
- Socials dates may clash with weekends and may need changing.
- Committee to all look into New Year 2014/2015-

<u>month</u>	<u>organiser</u>	<u>destination</u>	<u>details</u>
February	Irene	Alstonefield	Close so therefore maybe advantage at time of year. Hostel only small .
April	Sarah R	Hawes	SK willing to lead a walk.
June 6-8	Maria	Llanberis - "Chamois hostel"	
June	To book individually	Dent	group to individually contact/ book camp site.
September - possible extra weekend - Lake District??			

Treasurer

- Need of 4 signatories - Jean/ Jill/ Sandra / Peter- Action ; Jill
- At present Bank Accounts of the group are in good order- although we should not be too confident - we could lose a lot just on one 1 weekend.
- Moving to Internet banking - as more efficient- Action ; Jill
- Due to the excellent state of our accounts we will now not receive so much from the Ramblers this year.
- In the AGM it was mentioned that members should be able to view the end of year bank account figures of the group. JB considering putting it on the web site. Action - Jill/ Peter

Next meeting –Tuesday, February 11th – 6.45pm – Jean’s

Minutes written by S Collin 31/10/13